

**STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2765**

REVIEW REPORT
OF
INDIANA VETERAN'S HOME
STATE OF INDIANA
June 1, 2002 to June 30, 2006



FILED
09/13/2006

TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Agency Officials.....	2
Independent Accountant's Report	3
Review Comment: Fixed Asset Inventory	4
Exit Conference	5
Official Response	6-7

AGENCY OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Commissioner, Indiana Department of Health	Dr. Gregory Wilson Dr. Judith A. Monroe	02-12-01 to 03-07-05 03-08-05 to 01-11-09
Superintendent	Robert T. Hawkins	07-01-01 to 06-30-07



STATE OF INDIANA

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE INDIANA VETERAN'S HOME

We have reviewed the receipts, disbursements, and assets of the Indiana Veteran's Home for the period of June 1, 2002 to June 30, 2006. The Indiana Veteran's Home's management is responsible for the receipts, disbursements, and assets.

Our review was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. A review is substantially less in scope than an examination, the objective of which is the expression of an opinion on the receipts, disbursements, and assets. Accordingly, we do not express such an opinion.

Financial transactions of this office are included in the scope of our audits of the State of Indiana as reflected in the Indiana Comprehensive Annual Financial Reports.

Based on our review, nothing came to our attention that caused us to believe that the receipts, disbursements, and assets of the Indiana Veteran's Home are not in all material respects in conformity with the criteria set forth in the Accounting and Uniform Compliance Guidelines Manual for State Agencies, and applicable laws and regulations except as stated in the review comment.

STATE BOARD OF ACCOUNTS

July 27, 2006

INDIANA VETERAN'S HOME
REVIEW COMMENT
June 30, 2006

FIXED ASSET INVENTORY

As stated in our prior report (B19170), the fixed asset inventory of the Indiana Veteran's Home is not current as to additions. Specifically, Items with a cost of \$20,000 or more have not consistently been reported to the Auditor of State. Also, an internal inventory has not been maintained nor has a physical inventory been performed since 1999.

Each state agency is required to report to the Auditor of State all additions and retirements of assets with a cost of \$20,000 or more. Assets costing more than \$500 but less than \$20,000 must be maintained on an asset control system at the agency. (Accounting and Uniform Compliance Guidelines Manual for State Agencies, Chapter 10)

Once a year, after receiving a Fixed Asset Master Listing, a physical inventory is to be taken and compared to the Master Listing and the agency's listing of assets from its asset control system. (Accounting and Uniform Compliance Guidelines Manual for State Agencies, Chapter 10)

INDIANA VETERAN'S HOME
EXIT CONFERENCE

The contents of this report were discussed on August 29, 2006, with Robert T. Hawkins, Superintendent; Stacey Johnson, acting Business Manager; and Joe Fox, Indiana Department of Health. The official response has been made a part of this report and may be found on pages 6 and 7.



STATE OF INDIANA

MITCHELL E. DANIELS, JR., Governor

INDIANA VETERANS' HOME

3851 N. River Road
West Lafayette, IN 47906
Telephone: (765) 463-1502

September 6, 2006

Dan Heilman
Field Examiner
State Board of Accounts
302 West Washington Street, Room E 418
Indianapolis, Indiana 46204-2765

Mr. Heilman:

Enclosed is our official response to your June 30, 2006 Review Comments.

Should you have any questions or need any additional information, please do not hesitate to contact me at 765-497-8501.

Sincerely,

A handwritten signature in black ink, appearing to read "R. T. Hawkins".

Robert T. Hawkins, HFA
Superintendent

Indiana Veterans' Home
Official Response to Review Comments
June 30, 2006

FIXED ASSET INVENTORY

Items with a cost of \$20,000 or more were submitted to Donna Richie, Accounting Supervisor, Auditor of State on July 26, 2006 using State Form 39598 to be added to our Fixed Asset Master Listing. Fixed asset reports will be submitted quarterly to report any additions, retirements or changes in assets with a cost of \$20,000 or more in accordance with the Auditor of State's fixed asset policy.

In the future, the IVH internal inventory system will be maintained for all assets costing more than \$500. A physical inventory of assets will be conducted by December 31, 2006 and then annually after receiving the Fixed Asset Master Listing from the Auditor of State.